



RTI Program Updates

How to Apply for the Research Tools and Instruments Grants Program

Overview of Webinar

RTI Program Updates

Program Information

- Objectives and Description
- Equity, Diversity and Inclusion
- Eligibility and Use of Funds
- Application Procedures
- Review Procedures and Selection Criteria
- Evaluation Process

Application Instructions

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- Completing the Application
- Summary of Proposal
- Proposed Expenditures
- Activity Details
- Attachments
- Budget Justification
- Co-Applicants
- Uploading your NSERC CCV
- Submitting the Application to NSERC

RTI Updates from Recent Competitions

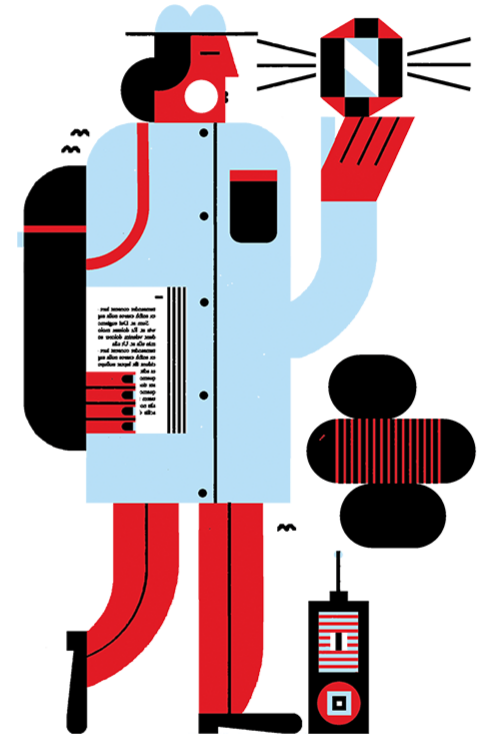
- Changes to selection criteria: **[New in 2022]**
 - The names of the criterion have been shortened
 - The excellence of the researcher will no longer be assessed, instead the committee will evaluate the extent to which the research team has relevant experience or present a training plan to demonstrate how they will gain the ability to use the equipment.
- Beginning in competition year 2023, with a deadline of October 2022, RTI grants applicants and co-applicants who were successful in the previous year's RTI competition will be ineligible to apply for one year. Eligibility will be reinstated the following competition year. **[New in 2022]**
- Change to the budget justification instructions: **[New in 2022]**
 - Clarification and emphasis that an application will be rejected if the necessary quotations or the budget justification are not submitted with the application.
 - Budget justification is now a 3-page maximum.
- Confirmation of Financial Contribution documents no longer need to be submitted to NSERC
- Additional instructions to specify correct tax and exchange rates in the budget justification

2023 Competition Results

Number of Applications	584
Amount Requested	\$ 75.1 M
Number of Awards	204
Amount Awarded	\$ 26 M
Funding Rate	35.5 %
Success Rate	34.9 %

How to Apply for the Research Tools and Instruments Grants Program

Program Information Objectives and Description



RTI Program Objective

- RTI grants foster and enhance the discovery, innovation and training capability of university researchers in the natural sciences and engineering (NSE) by supporting the purchase of research equipment.

Program Description

- The RTI Grants Program is a 1-year award that provides the primary avenue for university researchers in the NSE to obtain up to \$150,000 in support for research tools and instruments with a net* cost between \$7,001 and \$250,000.
- RTI applications must be for the purchase, repair, rental or manufacturing of equipment that is not readily available off the shelf.

*Here, net cost is defined as the purchase cost of the equipment after any discount from the vendor and before taxes, customs and importation fees, transportation and shipping charges, and assembly and installation costs.

Program Description (cont.)

- The vendor discount must be free of conditions, restrictions or limitations. In other words, it cannot be offered in exchange for services from users benefiting the vendor company.
- The research community is also encouraged to explore other avenues for funding research tools and instruments, including NSERC's other programs that allow the purchase of equipment as eligible expenses, such as the Discovery Grants program.

Eligibility of Application

NSERC will only accept requests for:

- tools and instruments that form a comprehensive system* intended to support NSERC-funded research in the natural sciences and engineering. Requests that bundle unrelated tools and instruments together will not be accepted
- the purchase of new, used or refurbished equipment, for the repair, upgrade or rental of equipment, or for the fabrication of equipment that is not readily available off the shelf

*A comprehensive system is one in which each tool or instrument forms part of an integrated system of operation to support the research program(s).

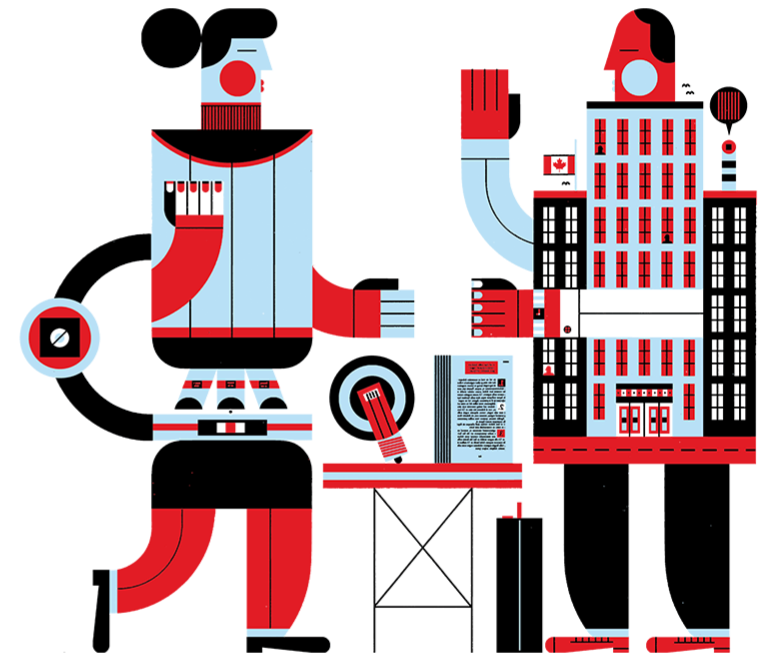
Eligibility of Application (cont.)

- NSERC will only accept requests for equipment that is purchased or rented after the application deadline.
- Equipment and items that are part of laboratory infrastructure or intended to render other equipment compliant with health and safety standards are ineligible for RTI support.

For more information on eligible expenses under the RTI program, see the [instructions](#) on how to complete an RTI application.

How to Apply for the Research Tools and Instruments Grants Program

Program Information Equity, Diversity and Inclusion

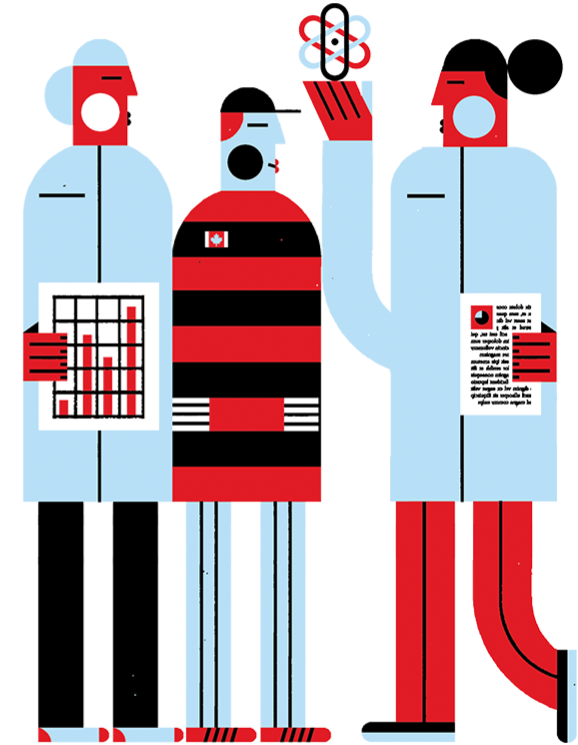


Equity, Diversity and Inclusion

- Applicants are encouraged to increase the inclusion and advancement of under-represented groups in the natural sciences and engineering as one way to enhance excellence in research and training.
- Equity, diversity and inclusion considerations should be developed into the rationale of the composition of research teams and trainees.
- For more information, refer to:
 - [NSERC guide on integrating equity, diversity and inclusion considerations in research](#)
 - [Guidelines on the assessment of contributions to research, training and mentoring](#)

How to Apply for the Research Tools and Instruments Grants Program

Program Information Eligibility and Use of Funds



Use of Funds

- RTI grants must be used only for the specific type of equipment for which the grant was awarded.
- Grantees may, however, buy a model different from that requested in the application without prior NSERC approval (e.g., newer or upgraded model).
- Grantees who wish to purchase equipment different from that specified in the application must obtain written permission from NSERC's grants administration prior to its purchase.

Eligibility to Apply For and Hold Funds

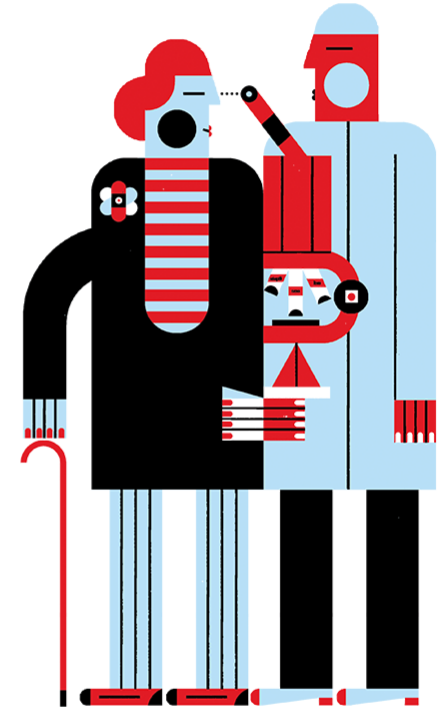
To be eligible to apply for and to hold RTI funds, applicants and co-applicants must each:

- meet [NSERC's Eligibility Criteria for Faculty](#); and
- hold at least one of the following NSERC grants (either as an applicant or co-applicant):
 - Discovery Grant
 - Discovery Development Grant
 - Discovery Horizons Grants
 - Alliance Grant
 - Strategic Partnerships Grant
 - Collaborative Research and Development Grant
 - Industrial Research Chair
 - Canada Research Chair
 - Canada Excellence Research Chair
 - Canada 150 Research Chair
- Applicants and co-applicants may apply for any of the above grants while concurrently applying to the RTI program. However, if any applicant or co-applicant does not hold one of the above grants by the RTI award start date, or is not successful in obtaining one of these grants while concurrently applying to the RTI program, the applicant and/or co-applicant will be deemed ineligible and removed from the application.
- As of Competition 2023, RTI grants applicants and co-applicants who were successful in the previous year's RTI competition will be ineligible to apply for one year. Eligibility will be reinstated the following competition year.

Note: Adjunct professors with a full-time position in industry or government may only be co-applicants.

How to Apply for the Research Tools and Instruments Grants Program

Program Information Application Procedures



General Information

- Researchers can submit one RTI application per competition, either as an applicant or a co-applicant, but not both.
- To apply, applicants must submit an Application for the Research Tools and Instruments grant program through the [Research Portal](#) by the deadline date.
- Each applicant and co-applicant must also complete a Canadian Common CV (CCV) and link it to the application.

RTI Applicant Team Composition

- Teams should strive for a diverse group of co-applicants, including balanced gender representation.
- Equity, diversity and inclusion considerations should be reflected in the rationale of the team composition and where applicable, in the designated roles within the team.
- For more information, refer to Section 2 of the NSERC guide on integrating equity, diversity and inclusion considerations in research.

Attachment Guidelines

- If applicable, applicants must include two (2) recent quotations for any individual item(s) over \$25,000 net or for any system(s) to be purchased from a single supplier and costing more than \$25,000 net. If the required number of quotations cannot be reasonably submitted, applicants must provide a clear justification in the *Budget Justification* section.
- Attachments that do not adhere to the guidelines should not be included and may be removed.

How to Apply for the Research Tools and Instruments Grants Program

Program Information

Review Procedures and Selection Criteria



Review Procedures

- Applications for RTI grants submitted to NSERC are reviewed by experts on a competitive basis. Experts on NSERC RTI Selection Committees follow the guidelines in the [Research Tools and Instruments Peer Review Manual](#).
- Applications to the RTI program are assessed on the basis of three weighted selection criteria. The onus is on the applicant to thoroughly address each criterion in the application and to provide detailed information to allow reviewers to make their assessments.

RTI Selection Criteria [weighting]

1. Need, urgency and suitability [40%]
2. Feasibility and impact [40%]
3. Training of highly qualified personnel (HQP) [20%]

1. Need, Urgency and Suitability* [40%]

- demonstration the equipment is essential for the research, and there are no other more cost-effective ways of obtaining results;
- availability of similar equipment/ facilities/ services in the vicinity;
- impact of a delay in acquisition of equipment on the research and the pace of research progress;
- need to upgrade or replace obsolete or failed equipment; and
- degree of utilization of the equipment by the applicant(s) and other users.

*If you anticipate use by or benefit to other sectors, describe the support secured from these sources or demonstrate the efforts made to obtain such support.

2. Feasibility and Impact [40%]

- quality and significance of research programs, including potential major advances and impact in the discipline as a result of the equipment;
- feasibility of the plan to use the equipment;
- extent to which the applicant has relevant experience or has presented a training plan to demonstrate how they will gain the ability to use the equipment;
- consideration of equity, diversity and inclusion in the rationale of the team composition.¹

¹ Equitable access, and time sharing and accessibility of the equipment for co-applicants, collaborators and other users should also be discussed. For more information on the “Definition of a research team”, refer to the [EDI considerations for research teams](#).

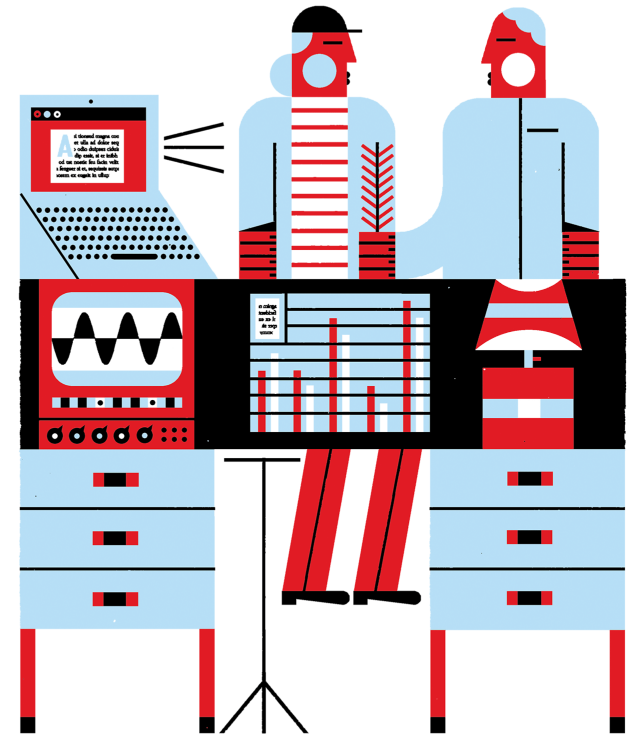
3. Training of highly qualified personnel (HQP) [20%]

- the quality and extent of the training;
- opportunity for hands-on training;
- potential to provide marketable skills for students training on the equipment; and
- consideration of equity, diversity and inclusion in the training of HQP.

Demographic data is not requested or required to assess any impacts resulting from the consideration of EDI in the research team and training environment.

How to Apply for the Research Tools and Instruments Grants Program

Program Information Evaluation Process



Evaluation Process Overview

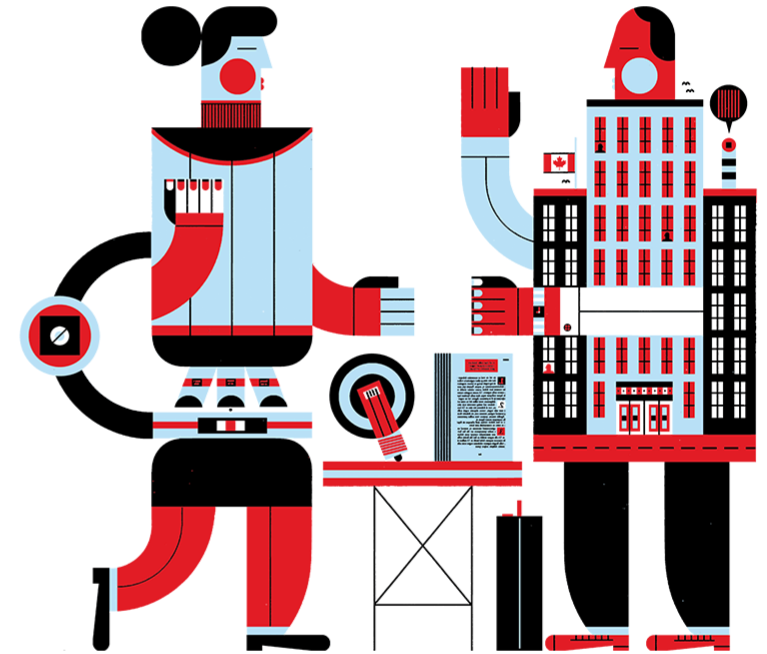
- For each assigned application, Selection Committee members provide a score for each of the three (3) weighted criteria.
- Each application is assessed by up to five (5) members independently.
- NSERC ranks applications based on the average weighted totals and does not collect comments from members.

Evaluation Process Overview (Cont.)

- There are no face-to-face meetings. Cases that need further input from the Chairs and members are resolved before the Committee's ranked list is finalized (e.g.: subject matter eligibility, eligibility of equipment or partial awards).
- NSERC provides each applicant with a Competition Results document that contains the average scores for each criteria, the average weighted total and the rank.

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions General Information



Before You Start

- Read the [Program Description](#) before you complete the application.
- Consult the [Eligibility Criteria for Faculty](#) to ensure that you can participate in this grant program as an applicant or a co-applicant.
- The applicant and co-applicant(s) must complete their respective sections of the application as per the instructions, using the [Research Portal](#). In addition, an NSERC [Canadian Common CV](#) (CCV) must be completed by the applicant and each co-applicant and be linked to the application.

Presentation Standards

- You must submit all requested information in the application, and the submitted application must meet the [Research Portal Presentation and Attachment Standards](#).
- Incomplete applications and applications that do not meet the presentation standards may be rejected or may be at a disadvantage in comparison with those that are complete and respect the presentation standards.
- Information that is not required, based on the application instructions, will be removed.

Application Deadline

- RTI applications must be received at your institution's research grants office by its internal deadline date; contact your research grants office for this date.
- The application must be received at NSERC by 8:00 PM (ET) on the deadline date: October 25*.
- Once an application has been submitted to NSERC, it cannot be updated or modified, before or after the deadline.

*If October 25th falls on a weekend or holiday, the deadline will shift to the following business day at 8 PM

RTI Application Cycle

Before October 25

- Applicants and Co-applicants prepare submissions and meet internal deadlines

October 25*

- Deadline to Submit application to NSERC via [Research Portal](#)

Early December

- Selection Committee members receive applications

December – End of January

- Members review applications

April

- NSERC provides results to applicants

*If October 25th falls on a weekend or holiday, the deadline will shift to the following business day at 8 PM

Contacts

NSERC Contact List	https://nserc-crsng.gc.ca/ContactUs-ContactezNous/ContactDirectory-RepertoiredeContact_eng.asp#Professors-Professeurs
RTI Program (including eligibility)	resgrant@nserc-crsng.gc.ca
NSERC Staff	First Name.Last Name@nserc-crsng.gc.ca *
Deadlines, acknowledgement of applications and results	Your university RGO
NSERC Website	http://nserc-crsng.gc.ca
Use of Grant Funds	usegrantfunds@nserc-crsng.gc.ca
On-line Services Helpdesk (including Research Portal)	webapp@nserc-crsng.gc.ca
*not all staff follow this pattern	

Important Links - RTI Program

RTI Peer Review Manual:

http://www.nserc-crsng.gc.ca/_doc/Reviewers-Examineurs/RTI-OIR_eng.pdf

RTI Program Description:

http://www.nserc-crsng.gc.ca/Professors-Professeurs/RTII-OIRI/RTI-OIR_eng.asp

RTI Program Instructions:

http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/RTIInstruct-SOInstruct_eng.asp

RTI Frequently Asked Questions:

http://www.nserc-crsng.gc.ca/_doc/Reviewers-Examineurs/RTIFAQ-OIRFAQ_eng.pdf

Important Links - Subject Matter Eligibility

Selecting the Appropriate Federal Granting Agency:

<http://science.gc.ca/default.asp?lang=En&n=FEE7261A-1>

Addendum to the guidelines for the eligibility of applications related to health:

http://www.nserc-crsng.gc.ca/NSERC-CRSNG/policies-politiques/Addendum-Addenda_eng.asp

Important Links - Procedures

Canadian Common CV – How to Complete NSERC’s Version:

http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/Instructions-Instructions/ccv-cvc_eng.asp

Research Portal FAQ:

http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/FAQ-FAQ/ResearchPortal-PortailDeRecherche_eng.asp

Copy of this webinar:

http://www.nserc-crsng.gc.ca/ResearchPortal-PortailDeRecherche/RP-CCV-Webinar_eng.asp

Important Links - EDI

NSERC guide on integrating equity, diversity and inclusion considerations in research:

https://www.nserc-crsng.gc.ca/NSERC-CRSNG/Politiques-Politiques/EDI_guidance-Conseils_EDI_eng.asp

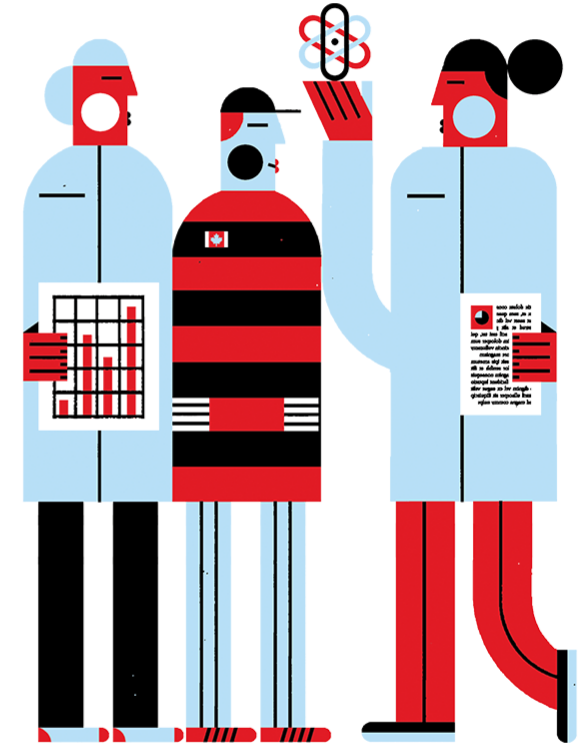
Guidelines on the assessment of contributions to research, training and mentoring:

https://www.nserc-crsng.gc.ca/NSERC-CRSNG/Politiques-Politiques/assessment_of_contributions-evaluation_des_contributions_eng.asp

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions

Collection and Use of Personal Information



Collection and Use of Personal Information

- The information you provide in your application is collected under the authority of the *Natural Sciences and Engineering Research Council Act* and stored in a series of NSERC data banks described in [Information about programs and information holdings](#).
- Details on the use and disclosure of this information are described in [Use and Disclosure of Personal Information Provided to NSERC](#), in the NSERC program literature.
- The personal information is used in accordance with the [Access to Information Act and the Privacy Act](#).

Self-Identification

Why we are asking you to self-identify

Equity, diversity and inclusivity (EDI) strengthen research communities and the quality, social relevance and impact of research. For more information, see [Frequently Asked Questions about the Self-identification Questionnaire](#).

The questions are primarily based on the current standard used by Statistics Canada in the Census, and wording from the [Employment Equity Act](#). If you have comments or suggestions regarding this data collection, please send to the relevant agency at:

NSERC: ✉ nseequity-equitesng@nserc-crsng.gc.ca

SSHRC: ✉ equity-equite@sshrc-crsh.gc.ca

CIHR: ✉ support@cihr-irsc.gc.ca

Note that this self-identification questionnaire was revised in 2021. For more information consult the [FAQs](#).

Applicants and co-applicants, as well as collaborators on SSHRC grants, are required to complete this form. **If you are not an applicant, co-applicant or SSHRC collaborator, please select:**

This does not apply to me

Collection of Self-Identification Data

3. Select the sexual orientation that best describes how you currently think of yourself

- Asexual
- Bisexual
- Gay
- Heterosexual
- Lesbian
- Pansexual
- Queer
- Two-Spirit
- I don't identify with any option provided.
- I prefer not to answer

4a. Do you identify as Indigenous, that is, First Nation (North American Indian), Métis or Inuk (Inuit)?

- Yes
- No
- I prefer not to answer

The [Employment Equity Act](#) defines visible minorities as "persons, other than Aboriginal peoples, who are non-Caucasian in race or non-white in colour."

5. Do you identify as a member of a visible minority in Canada?

- Yes
- No
- I prefer not to answer

Note: if you answered "Yes" to question 4a (i.e., you are an Indigenous person), select "Population group not listed above" for this question. You can also select from the list any other population group that applies to you.

Collection of Self-Identification Data (cont.)

Profile ▾ Assessment ▾ Institution Administration ▾ Helpdesk ▾ Feedback

Home > Profile

Profile


Sign out

In this section, you will find links to your person profile and profile functionality.

- [Person Profile](#)
- [Change Password](#)
- [Change Email](#)
- [Change Security Question](#)

Terms and conditions | Transparency

Application received by reviewers

 **Canada**

Research Portal

Application - Discovery Grants Program - Individual

Identification

Applicant

Family Name: First Name:

Middle Names:

Current Position:

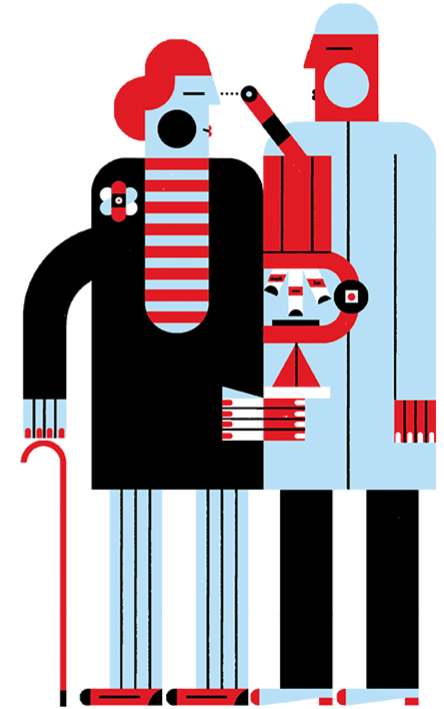
Administering Organization

Organization

Department/Division

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions Completing the Application



Sign In / Create Your Account

Sign in to the Research Portal:

<https://portal-portail.nserc-crsng.gc.ca/s/login.aspx>.

Welcome to the Research Portal

Account

The Research Portal is intended for use only by individuals participating in the preparation of applications/nominations for funding from the Canada Research Chairs, the Research Support Fund, and other programs of the Natural Sciences and Engineering Research Council of Canada (NSERC) and the Social Sciences and Humanities Research Council of Canada (SSHRC), in the administration of awards, and in the merit review of applications.

Before using the Research Portal, you must read the [Terms and conditions](#) and [Transparency](#) (see below). When you login and use this system, it means that you understand these policies and conditions and you consent to the use of your personal information for administrative purposes.

Notice: Maintenance Window

This system will normally be unavailable to users Saturdays from 7:30 to 9:30 a.m. (eastern), as well as on the second Wednesday of each month from 6:00 to 10:00 p.m. (eastern).

Sign In

Email:

Password:

 Sign In

New here? [Create account](#)

I forgot my [password](#).

Create Your Account

Create Your Account Profile

1

Please create your account.

Your password must contain at least seven characters, including one special character (e.g., !, \$, %, ?). For a more secure password, also use a combination of uppercase and lowercase letters, and at least one number (e.g., Password1@).

Use and Disclosure of Personal Information

Before creating your account, please ensure that you have read the [Use and Disclosure of Personal Information statement](#).

2

New Account Information

Email:

Confirm Email:

Password:

Confirm Password:

Security Question:



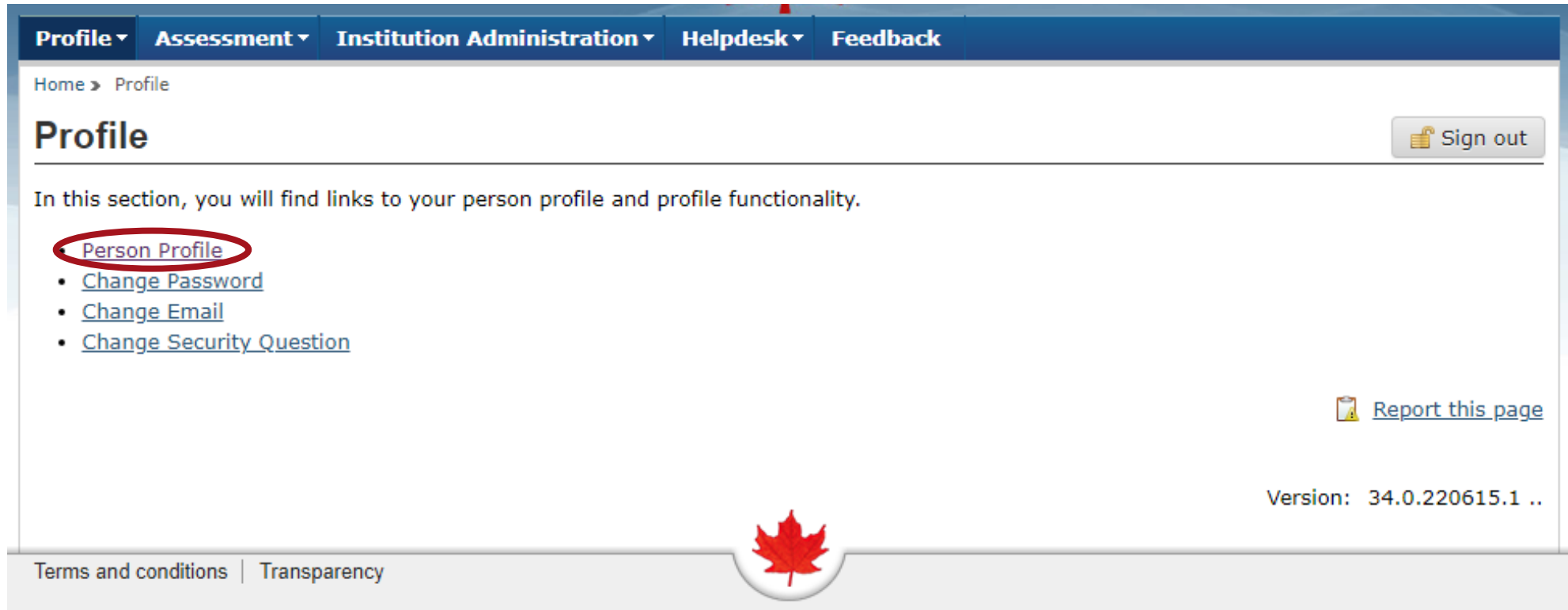
Security Answer:

Create Account Cancel

Navigate to the Profile Page

The screenshot displays the Research Portal interface. At the top left, the text "Research Portal" is visible. In the center, there is a large red maple leaf logo. To the right, the word "Canada" is displayed in a serif font. Below the header, there is a navigation bar with two tabs: "Profile" and "Feedback". The "Profile" tab is selected, and a dropdown menu is open, listing the following options: "User Profile", "Change Password", "Change Email", and "Change Security Question". The "Profile" option at the bottom of the dropdown menu is circled in red. To the right of the dropdown menu, the text "ell" is partially visible. Further right, there is a "Sign out" button with a lock icon. At the bottom of the page, there is a blue button labeled "▶ Create Application".

Create / Edit Your Profile



The screenshot shows a web application interface with a blue navigation bar at the top containing the following menu items: Profile, Assessment, Institution Administration, Helpdesk, and Feedback. Below the navigation bar, the breadcrumb path is 'Home > Profile'. The main heading is 'Profile', and there is a 'Sign out' button in the top right corner. A text block states: 'In this section, you will find links to your person profile and profile functionality.' Below this, there is a list of links: 'Person Profile' (circled in red), 'Change Password', 'Change Email', and 'Change Security Question'. In the bottom right corner, there is a 'Report this page' link with a warning icon. The footer contains 'Terms and conditions | Transparency' on the left, a red maple leaf logo in the center, and 'Version: 34.0.220615.1 ..' on the right.

Profile Assessment Institution Administration Helpdesk Feedback

Home > Profile

Profile

Sign out

In this section, you will find links to your person profile and profile functionality.

- Person Profile
- Change Password
- Change Email
- Change Security Question

Report this page

Version: 34.0.220615.1 ..

Terms and conditions | Transparency

Person Profile

The screenshot shows a user interface for a 'Person Profile' page. At the top, the user's name 'Chantal Thauvette' is displayed, along with a 'Sign out' button. A green banner with a checkmark icon contains the message 'Your profile was saved.' with a red arrow pointing to the left. Below this, a red arrow points to the right towards a 'Back to Welcome Page' button. The main content area is divided into two sections: 'Person Profile Information' and 'Sign In Information'. The 'Person Profile Information' section includes a paragraph explaining that the profile is used for account creation and data merging, and a note to check the profile regularly. Below this are three input fields: 'First Name (Required)' with 'Chantal', 'Middle Names' (empty), and 'Family Name (Required)' with 'Thauvette'. A paragraph follows, stating that the legal name should be used for official correspondence and providing a link to 'Guidelines on the Reporting of Grants and Contributions Awards'. Below this are two radio buttons for 'Correspondence Language' (English selected, French unselected) and a dropdown menu for 'Citizenship (Required)' set to 'Canadian citizen'. The 'Sign In Information' section shows 'Last sign in: 2022-07-11 07:33:33' and 'Last password change: 2018-10-22 06:45:01', with buttons for 'Change Password', 'Security Question', and 'Change Email'.

Chantal Thauvette Sign out

✓
Your profile was saved. ←

→ Back to Welcome Page

Person Profile Information

Your Person Profile information will be used to create your Research Portal account. It will also be matched against any existing profiles that you may have in agency databases (NSERC, SSHRC and Canada Research Chairs), and used to merge the data into one database for the purpose of managing current grants/awards and maintaining a historical record of your participation in agency activities and funding opportunities.

As your Person Profile is a key component of your personal record, please check your profile regularly and update any information as needed.

First Name (Required)

Middle Names

Family Name (Required)

If you are applying for an award, enter your **legal name**. The Federal Granting Agencies use your profile name for all official correspondence. If you change your profile name, the Federal Granting Agencies will contact you for further information. For more information on the public requirements for the proactive disclosure of grants and contributions, including legal name, refer to the [Guidelines on the Reporting of Grants and Contributions Awards](#).

Correspondence Language (Required) English French

Citizenship (Required)

Sign In Information

Last sign in: 2022-07-11 07:33:33

Last password change: 2018-10-22 06:45:01

Change Password Security Question Change Email

Create A New Application

The screenshot displays the Research Portal interface. At the top left, the text "Research Portal" is visible. In the top right corner, the "Canada" logo is present. Below the header, there is a navigation bar with "Profile" and "Feedback" options. The main content area shows a "Home" section with a "Welcome Robert Attrell" message and a "Sign out" button. Below this, there is a section for "Applicant" with a sub-section titled "Applicant". A red arrow points to a blue button labeled "Create Application" within this section. At the bottom of the page, there is a blue bar labeled "Applications".





Your Application

Select the Funding Opportunity and click on **Create**.

Applicant

Applicant

▼ Create Application

Funding Opportunity	Start Date	End Date	Action
▼ Stage: Application			
Canada Graduate Scholarships-Master's Program	2018-09-04 08:00:00	2019-08-03 20:00:00	 Create
Discovery Grants Program - Individual	2019-05-06 08:00:00	2019-11-01 20:00:00	
Insight Development Grant	2018-11-05 12:00:00	Deadline	 Create
Research Tools and Instruments ←	2019-05-06 08:00:00	2019-10-25 20:00:00	 Create
Subatomic Physics Envelope - Individual	2019-05-06 08:00:00	2019-11-01 20:00:00	
Subatomic Physics Envelope - Major Resources Support Program	2019-05-06 08:00:00	2019-10-01 20:00:00	
Subatomic Physics Envelope - Project	2019-05-06 08:00:00	2019-11-01 20:00:00	
Subatomic Physics Envelope - Research Tools and Instruments Cat. 1	2019-05-06 08:00:00	2019-10-25 20:00:00	 Create
Subatomic Physics Envelope - Research Tools and Instruments Cat. 2 & 3	2019-05-06 08:00:00	2019-10-01 20:00:00	

Eligibility Profile

Complete your Eligibility Profile and click on **Validate**.

The screenshot shows the 'Eligibility Profile' page in the NSERC application system. At the top, there are navigation links for 'Profile' and 'Feedback'. Below this, the page title is 'Eligibility Profile' with a breadcrumb trail 'Home > Eligibility Profile'. A prominent note in a box states: 'Note: You will have to complete an eligibility profile before starting your application.' A 'Sign out' button is visible in the top right corner. A blue information banner contains the following text: 'The information you provide must be for the position at the institution that will administer your application. It must correspond to the information contained in your contract with the institution, and also to the information in your CCV. Consult the [Eligibility Criteria – For Faculty](#), and/or contact your Research Grants Office for more information. This information will be used by NSERC staff to determine your eligibility to hold an NSERC grant and will not be seen or used in the adjudication process.'

The form is divided into sections:

- Academic Appointment:** Contains two questions with radio button options for 'Yes' and 'No'.
 - Question 1: 'I hold an academic appointment at an eligible Canadian postsecondary institution.'
 - Question 2: 'I will hold an academic appointment at an eligible Canadian postsecondary institution.'
- Expected Start Date:** A date input field with a calendar icon.
- Academic Position:** Contains three dropdown menus and a radio button question.
 - Field 1: 'Official Title of Position' with a dropdown menu showing 'Select or enter value'.
 - Field 2: 'Postsecondary Institution' with a dropdown menu showing 'Select' and a 'Clear Selection' button.
 - Field 3: 'Department/Division' with a dropdown menu showing 'Select or enter value' and a 'Clear Selection' button.
 - Question: 'The position I currently hold or will hold is a tenured, tenure-track or lifetime professor emeritus at an eligible Canadian university.' with 'Yes' and 'No' radio buttons.

Your Application

Under Applications, **Open** the application.


Welcome Robert Attrell Sign out

Applicant

Applicant

▶ Create Application

Applications

Application Title	Funding Opportunity	Stage	Status	Role	Last Updated	Action
	Research Tools and Instruments	Application	In Progress	Applicant	2017-08-01 11:29:32	 Open

Records displayed per page: 10

1 items in 1 pages

RTI Application Content

NSERC Research Portal:

<https://portal-portail.nserc-crsng.gc.ca/s/login.aspx>

Section in Research Portal	Notes / Limits	Completed by
Summary of Proposal	Max. 3000 characters (1/2 page)	Applicant
Activity Details	Complete section	Applicant
Proposed Expenditures	Complete table	Applicant
Identification / Eligibility Profile	Complete sections	Applicant & Co-Applicants
Time to be Devoted to Research/Activity	In hours per month	Applicant & Co-Applicants
Proposal [A]	Limit of four pages (PDF)	Applicant
Budget Justification [A]	Limit of three pages (PDF)	Applicant
Quotations [A]	2 quotations in PDF, 10Mb each (for items more than \$25,000)	Applicant
NSERC Researcher Common CV (CCV) [A]	Complete on CCV site and upload	Applicant & Co-Applicants

[A] – Attachment(s)

Your Application

Research Portal

Profile ▾ Feedback

Home ▸ Application Overview

Application Overview Sign out

Warning

85 days 8 hours 28 minutes until the funding agency deadline date; please consult your institution regarding internal deadlines, if applicable.
Deadline Date: October 25, 2017 20:00 (eastern)

A warning symbol means section is incomplete.

Application

Status	Title	Funding Opportunity	Stage	Updated	Action
		Research Tools and Instruments	Application	2017-08-01 11:29:32	Edit Preview

▼ Module Status

Status	Module Name	Status	Module Name
	Identification		Summary of Proposal
	Proposed Expenditures		Activity Details
	Eligibility Profile		

Identification

Application - Research Tools and Instruments Sign on

Identification

Applicant

To modify this information, update the User Profile page. To modify the Current Position, update the Eligibility Profile.

Family Name: Attrell First Name: Robert

Middle Names: Mid

Current Position: Professor

Administering Organization

Organization (required) ZZZ-INTERNAL TESTING ENVIRONMENT Clear Selection

Department/Division (required) ZZZ-INTERNAL TESTING ENVIRONMENT

Application

Application Title (required) Flux Capacitor for the purposes of generating space-time discontinuities

Language of the Application (required) English French

Suggested Evaluation Group (required) 1505 Physics

Hours per month to be devoted to the research/activity, or use of equipment or facility (required) 60

Show Table of Contents

Select Evaluation Group

- Select the **Evaluation Group** that best fits your research discipline.
- Your suggestion is used for the preliminary assignment of your application to the appropriate RTI selection committee.
- NSERC makes the final decision on the assignment.

www.nserc-crsng.gc.ca/NSERC-CRSNG/Committees-Comites/programmes-programmes_eng.asp

RTI Selection Committees

- Genes, Cells and Molecules (1501)
- Biological Systems and Functions (1502)
 - Environmental Sciences - jointly reviewing:
 - Evolution and Ecology (1503) + Geosciences (1506)
- Chemistry (1504)
- Physics (1505)
 - Computer, Mathematical, and Statistical Sciences - jointly reviewing:
 - Computer Sciences (1507) + Mathematical and Statistical Sciences (1508)
- Civil, Industrial, and Systems Engineering (1509)
- Electrical and Computer Engineering (1510)
- Materials and Chemical Engineering (1511)
- Mechanical Engineering (1512)

Hours (of use) per Month

Application - Research Tools and Instruments Sign out

Identification

Applicant

To modify this information, update the User Profile page. To modify the Current Position, update the Eligibility Profile.

Family Name: Attrell First Name: Robert

Middle Names: Mid

Current Position: Professor

Administering Organization

Organization (required) ZZZ-INTERNAL TESTING ENVIRONMENT Clear Selection

Department/Division (required) ZZZ-INTERNAL TESTING ENVIRONMENT

Application

Application Title (required) Flux Capacitor for the purposes of generating space-time discontinuities

Language of the Application English French

(required)

Suggested Evaluation Group (required) 1505 Physics

Hours per month to be devoted to the research/activity, or use of equipment or facility (required)

Save and validate Save and next

Show Table of Contents

Table of Contents

The screenshot displays the 'Research Portal' interface for 'Application - Research Tools and Instruments'. The page is titled 'Table of Contents' and lists several sections: Identification, Summary of Proposal, Proposed Expenditures, Activity Details, and Eligibility Profile. A red circle highlights a 'Hide Table of Contents' button, and a green arrow points to the 'Summary of Proposal' link. The 'Identification' section is expanded, showing fields for Family Name (Attrell), First Name (Robert), Middle Names (Mid), and Current Position (Professor). Below this, the 'Administering Organization' section contains two dropdown menus, both set to 'ZZZ-INTERNAL TESTING ENVIRONMENT', with a 'Clear Selection' button. The 'Application' section is partially visible at the bottom.

Research Portal Canada

Profile ▾ Feedback

Home > Application Overview > Application

Application - Research Tools and Instruments

Table of Contents

- [Identification](#)
- [Summary of Proposal](#) ←
- [Proposed Expenditures](#)
- [Activity Details](#)
- [Eligibility Profile](#)

[Hide Table of Contents](#)

Identification

Applicant

To modify this information, update the User Profile page. To modify the Current Position, update the Elig

Family Name: Attrell First Name: Robert

Middle Names: Mid

Current Position: Professor

Administering Organization

Organization (required) ? ZZZ-INTERNAL TESTING ENVIRONMENT [Clear Selection](#)

Department/Division (required) ? ZZZ-INTERNAL TESTING ENVIRONMENT

Application

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions Summary of Proposal



Summary of Proposal

- A limit of 3,000 characters is allowed in the text box. Provide a summary of the proposal in plain language that the public can understand. It will be available to the public if your proposal is funded.
- Using simple terms, briefly describe the equipment that is requested, what it will be used for and the research activities it will enable. Indicate why and to whom the research activities are important, their anticipated outcomes and the benefits to the research field and to Canada.
- If you wish, you may also provide a summary in the other official language in the separate text box for that purpose.


Summary of Proposal

Application - Research Tools and Instruments Sign out

Summary of Proposal

Summary (required)

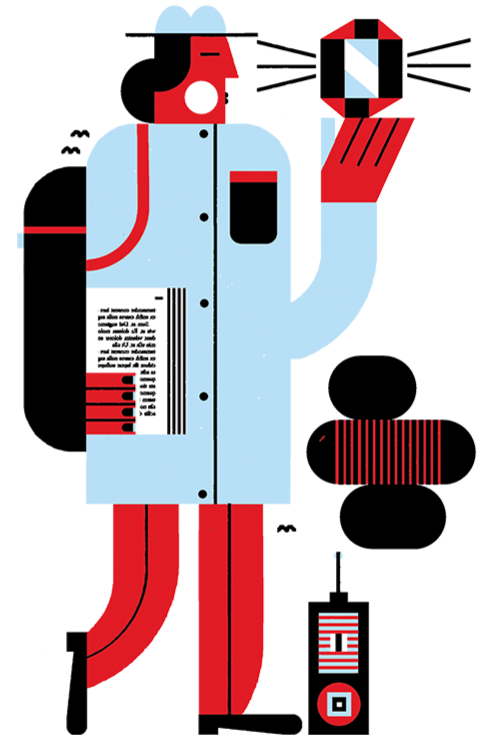
3000 characters maximum
Characters remaining: 1690



Show Table of Contents

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions Proposed Expenditures



Eligible and Ineligible Costs

Type of Expenditure	Eligible Costs	Ineligible Costs (Ineligible funding costs must not be included in the application)
Equipment	<ul style="list-style-type: none"> ▪ Purchase or rental of equipment including taxes, shipping, and handling 	
Other	<ul style="list-style-type: none"> ▪ Transportation/shipping costs for purchased equipment ▪ Fabrication, assembly, and installation of the equipment ▪ Extended warranty or service contract ▪ Brokerage and customs charges for the importation of equipment and supplies ▪ Testing/calibration costs ▪ On-site costs of training staff to use equipment ▪ Software licensing or upgrades 	<ul style="list-style-type: none"> ▪ Salaries and benefits ▪ Travel* ▪ Insurance costs for equipment and research vehicles ▪ Laboratory infrastructure (includes but not limited to ventilation systems, wiring, power units or electrical outlets, floors, ceilings, walls, plumbing, lighting and storage) ▪ Costs of the construction, renovation or rental of laboratories or supporting facilities ▪ Equipment or item intended to render other equipment compliant with health and safety standards ▪ Consumables ▪ Expenses covered by the Research Support Fund (RSF)
<p>*Travel required for the supplier to install, repair and/or refurbish equipment is an eligible cost.</p>		

Proposed Expenditures

Application - Research Tools and Instruments Sign on

Proposed Expenditures

	Year 1 Amount
Equipment or facility	
Purchase or rental	88,000
Subtotal	0
Other (specify)	
Subtotal	0
TOTAL PROPOSED EXPENDITURES	
	0
Total Cash Contribution from Industry (if applicable)	
Total Cash Contribution from University (if applicable)	
Total Cash Contribution from Other Sources (if applicable)	
TOTAL AMOUNT REQUESTED FROM NSERC	
	0

The required fields on this form are in red. Only one of these two fields need to be completed

Optional fields are here, in orange. You can not edit the other fields.

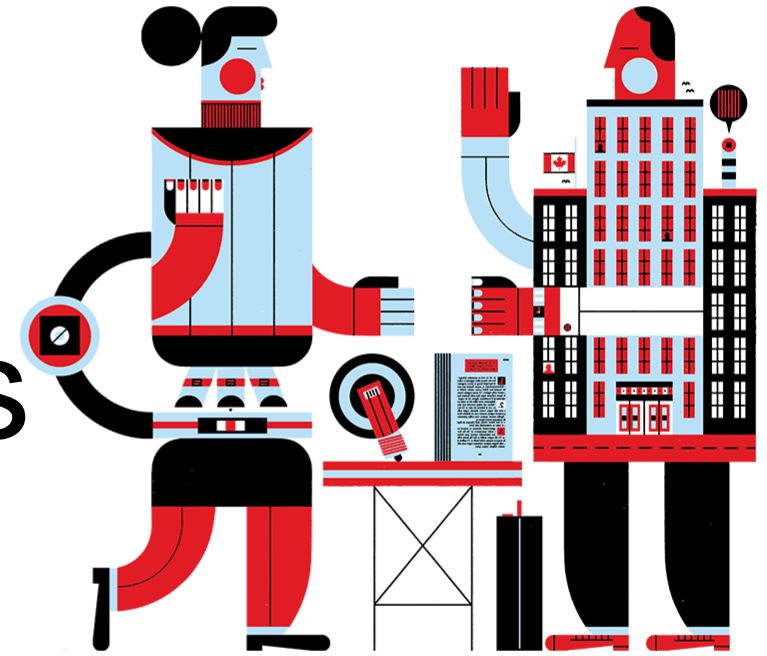
[Calculate Totals](#)

[Save and previous](#) [Save and validate](#) [Save and next](#)

[Preview](#) [Back to Application Overview](#)

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions Activity Details



Activity Details

Before completing this section, consult the [Requirements for Certain Types of Research](#).

Application - Research Tools and Instruments

Sign out

✓

This page has now been validated. To submit application, go back to application overview.

Activity Details

Application Title

Your application title entered in the "Identification" screen is: **Flux Capacitor for the purposes of generating space-time discontinuities**

Certification Requirements

Does the proposed research involve humans as research participants? (required) Yes No

Does the proposed research involve animals? (required) Yes No

Does the proposed research involve human pluripotent stem cells? (required) Yes No

Environmental Impact

A. Will any phase of the proposed research take place on federal lands in Canada, other than lands under the administration and control of the Commissioner of Yukon, the Northwest Territories or Nunavut, as interpreted in section 2(1) of the [Canadian Environmental Assessment Act, 2012](#) (CEAA 2012)? (required) Yes No

B. Will any phase of the proposed research take place outdoors and outside of Canada? (required) Yes No

C. (i) Will the grant permit a designated project, as listed in the CEAA 2012 [Regulations Designating Physical Activities](#) (RDPA), to be carried out in whole or in part? (required) Yes No

OR

(ii) Will any phase of the proposed research depend on a designated project, as listed in the RDPA, being carried out by a third party? [Regulations Designating Physical Activities](#) (required) Yes No

Research Codes and Keywords

Research Subject Codes: http://www.nserc-crsng.gc.ca/help-aide/codes-listedecodes_eng.asp#rsc

Area of Application Codes: http://www.nserc-crsng.gc.ca/help-aide/codes-listedecodes_eng.asp#area

Research Subject Codes

Please select at least one research subject code (required)

1.	<input type="text" value="PHYSICS"/>	<input type="button" value="Clear Selection"/>
	<input type="text" value="Nuclear physics"/>	
2.	<input type="text" value="DESIGN AND MANUFACTURING"/>	
	<input type="text" value="Advanced manufacturing"/>	

Area of Application Codes

Please select at least one area of application codes (required)

1.	<input type="text" value="Nuclear energy"/>	<input type="button" value="Clear Selection"/>
2.	<input type="text" value="Energy storage and conversion"/>	

Keywords

List up to 10 keywords that best describe the proposal. (required)

1.	<input type="text" value="Time travel"/>
2.	<input type="text" value="Flux Capacitor"/>
3.	<input type="text" value="Plutonium"/>
4.	<input type="text"/>
5.	<input type="text"/>
6.	<input type="text"/>
7.	<input type="text"/>
8.	<input type="text"/>
9.	<input type="text"/>
10.	<input type="text"/>

Back to Application Overview

Home » Application Overview

Application Overview Sign out

82 days 10 hours 14 minutes until the funding agency deadline date; please consult your institution regarding internal deadlines, if applicable.

Deadline Date: October 25, 2017 20:00 (eastern)

Application

Status	Title	Funding Opportunity	Stage	Updated	Action
✓	Flux Capacitor for the purposes of generating space-time discontinuities	Research Tools and Instruments	Application	2017-08-01 11:59:05	Edit Preview
▼ Module Status					
✓	Identification	✓	Summary of Proposal		
✓	Proposed Expenditures	✓	Activity Details		
✓	Eligibility Profile				

Attachments

Status	Title	Document Type	Updated	Action
✓	Flux Capacitor for Time Travel	Proposal	2017-08-01 12:03:43	Edit View
⚠		Budget Justification	2017-08-01 11:29:32	Attach
ⓘ		Quotation 1	2017-08-01 11:29:32	Attach
ⓘ		Quotation 2	2017-08-01 11:29:32	Attach
ⓘ		Confirmation of Financial Contribution	2017-08-01 11:29:32	Attach

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions Attachments



Required Attachments

82 days 10 hours 14 minutes until the funding agency deadline date; please consult your institution regarding internal deadlines, if applicable.

Deadline Date: October 25, 2017 20:00 (eastern)

Application

Status	Title	Funding Opportunity	Stage	Updated	Action
✔	Flux Capacitor for the purposes of generating space-time discontinuities	Research Tools and Instruments	Application	2017-08-01 11:59:05	✎ Edit 📄 Preview
▼ Module Status					
Status	Module Name	Status	Module Name		
✔	Identification	✔	Summary of Proposal		
✔	Proposed Expenditures	✔	Activity Details		
✔	Eligibility Profile				

Attachments

Status	Title	Document Type	Updated	Action
✔	Flux Capacitor for Time Travel	Proposal	2017-08-01 12:03:43	✎ Edit 📄 View
		Budget Justification	2017-08-01 11:29:32	📎 Attach
		Quotation 1	2017-08-01 11:29:32	📎 Attach
		Quotation 2	2017-08-01 11:29:32	📎 Attach

Attach the Proposal

Attachment Upload

[Proposal](#)

General Presentation:

- Body text in a minimum 12 pt Times New Roman font
- Single-spaced, with no more than 6 lines of type per inch
- All margins set at a minimum of 3/4" (1.87 cm)

Your file must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 ½" x 11" (216 mm x 279 mm) or A4 (210 mm x 297 mm)
- Maximum of 4 pages

Add Attachment

File successfully uploaded

Title (required)

File
 [Browse](#)

[Upload](#)

Uploaded Attachment

Title	Date Uploaded	Action
Flux Capacitor for Time Travel	01/08/2017 12:03:43 PM	Delete

[Back to Application Overview](#)

[Report this page](#)

Quotations

Two files with a size limit of 10 MB each.

- You must provide two (2) recent quotations for any individual item(s) over \$25,000 net* or for any system(s) to be purchased from a single supplier and costing over \$25,000 net*.
- If the required number of quotations cannot reasonably be submitted, you must provide a clear justification in the Budget Justification section.
- The application will be rejected if the quotations or the justification are not submitted with the application.

*Net cost is defined as the purchase cost of the equipment after any discount from the vendor and before taxes, customs and importation fees, transportation and shipping charges, and assembly and installation costs.

Quotations

Application

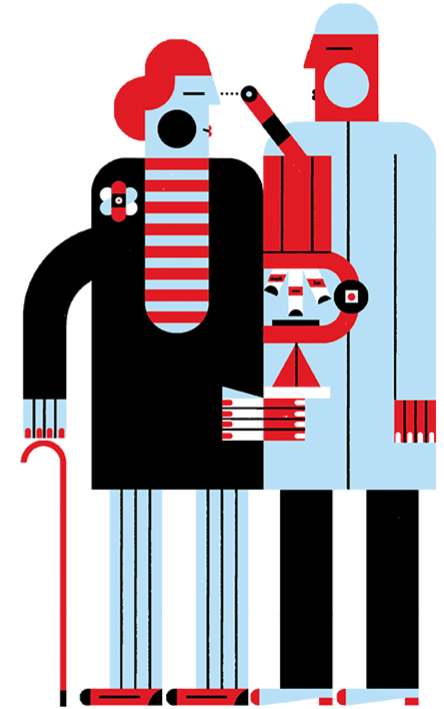
Status	Title	Funding Opportunity	Stage	Updated	Action
✔	Flux Capacitor for the purposes of generating space-time discontinuities	Research Tools and Instruments	Application	2017-08-01 11:59:05	✎ Edit 📄 Preview
▼ Module Status					
Status	Module Name	Status	Module Name		
✔	Identification	✔	Summary of Proposal		
✔	Proposed Expenditures	✔	Activity Details		
✔	Eligibility Profile				

Attachments

Status	Title	Document Type	Updated	Action
✔	Flux Capacitor for Time Travel	Proposal	2017-08-01 12:03:43	✎ Edit 📄 View
⚠		Budget Justification	2017-08-01 11:29:32	📎 Attach
!		Quotation 1	2017-08-01 11:29:32	📎 Attach
!		Quotation 2	2017-08-01 11:29:32	📎 Attach

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions Budget Justification



Attach the Budget Justification

The screenshot shows a web application interface for uploading attachments. The main heading is "Attachment Upload" with a sub-heading "Budget Justification" highlighted in a red box. The interface includes a "General Presentation" section with formatting rules, a "Your file must meet the following specifications:" section with file format and size requirements, and a "Note:" section with specific instructions. On the right, the "Add Attachment" section shows a green success message "File successfully uploaded" and a form with the title "Flux Capacitor for Time Travel". Below this, the "Uploaded Attachment" section contains a table with one entry: "Flux Capacitor for Time Travel" uploaded on 01/08/2017 at 12:03:43 PM, with a "Delete" button. A "Sign out" button is in the top right, and a "Back to Application Overview" button is at the bottom.

Budget Justification

General Presentation:

- Body text in a minimum 12 pt Times New Roman font
- Single-spaced, with no more than 6 lines of type per inch
- All margins set at a minimum of 3/4" (1.87 cm)

Your file must meet the following specifications:

- PDF format (.pdf extension); unprotected
- Maximum file size of 10 mb
- 8 ½" x 11" (216 mm x 279 mm) or A4 (210 mm x 297 mm)
- Maximum of 3 pages

Note:

- All expenditures must be in Canadian dollars
- Use exchange rate consistent with Bank of Canada at time of application
- Use tax rates used by your institution

Add Attachment

File successfully uploaded

Title (required)
Flux Capacitor for Time Travel

File
Browse

Upload

Uploaded Attachment

Title	Date Uploaded	Action
Flux Capacitor for Time Travel	01/08/2017 12:03:43 PM	Delete

Back to Application Overview

Budget Justification

Limit of **three** pages.

- This section must only contain information pertinent to the budget and relationship to other research support.
- Provide a detailed explanation and justification for each budget item identified in the Proposed Expenditures page. Provide sufficient information to allow reviewers to assess whether the items requested are appropriate, including details on models or manufacturers.
- Ensure that you include two quotations, when applicable. Provide a clear justification if the number of quotations required cannot be provided (refer to Quotations section under Attachments).

Note: All proposed expenditures, including quotations, must be in Canadian dollars. To convert to Canadian currency, you must use an exchange rate consistent with the Bank of Canada rate at the time of application. Ensure that tax rates (i.e., applicable exemptions or rebates) used in the budget are consistent with the tax rates used by your institution. Failure to use the above described exchange rate and/or tax rate(s), or the addition of any other line item in the budget intended to cover fluctuations in cost, may result in a revised award amount.

Budget Table Template

Item	Quantity	Cost per unit in original currency	Exchange rate	Total cost in Canadian dollars
Subtotal:				
Institutional tax rate (%):				
Total tax:				
Total cost:				
Total confirmed from other source(s):				
Total requested from NSERC:				

Relationship to Other Research Support

- Provide sufficient information to enable the reviewers to assess the relationship between the equipment requested in this application and other relevant research funds held or applied for, including those of any co-applicants.
- These funds can include grants and contributions from funding agencies, organizations, the private sector, institution start-up funds, research chairs, the primary place of employment (for adjunct professors) and other institutional research support. This is in keeping with the language used in the peer review manual.
- Demonstrate that the funds requested in the RTI application will be for expenses that are distinct from those covered by support (in kind or cash) from other sources. For funding applied for, you must demonstrate that there will be no duplication of funding for the same expense(s) by explaining how funds will be used if all applications are successful.

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions Co-Applicants



Inviting Co-applicants


Include only those who frequently use the equipment, as co-applicants. There is no typical number of co-applicants.

Attachments				
Status	Title	Document Type	Updated	Action
✓	Flux Capacitor for Time Travel	Proposal	2017-08-01 12:03:43	Edit View
⚠		Budget Justification	2017-08-01 11:29:32	Attach
⬇		Quotation 1	2017-08-01 11:29:32	Attach
⬇		Quotation 2	2017-08-01 11:29:32	Attach

[Export application and attachments to PDF](#)

Canadian Common CVs Attached				
Status	Title	Role	Updated	Action
⚠		Applicant	2017-08-01 11:29:32	Attach

Invitations							
Status	Role	Family Name	First Name	Email	Invitation Status	Updated	Action
⚠	Co-applicant	Attrell		raa1@nserc-crsng.gc.ca	Invitation sent but not yet accepted.	2017-08-04 09:40:46	Manage Invitations



Send Invitations to Co-applicants

Profile **Feedback**

Home > Application Overview > Manage Invitations

Manage Invitations

[Sign out](#)

Add Participant

Please enter the email address, family name and, if applicable, the role for each participant. When you click Invite, an email will be sent inviting them to participate in the application.

Email Family Name Role

[Invite](#)

Invitations

Role	Family Name	First Name	Email	Invitation Status	Last Status Change
No records to display.					

[Back to Application Overview](#)

[Report this page](#)

Send Invitations to Co-Applicants

Profile ▾ Feedback

Home > Application Overview > Manage Invitations

Manage Invitations

Sign out

Invitation has been sent.

Add Participant

Please enter the email address, family name and, if applicable, the role for each participant. When you click Invite, an email will be sent inviting them to participate in the application.

Email: Family Name: Role:

Invite

Invitations

Role	Family Name	First Name	Email	Invitation Status	Last Status Change	
Co-applicant	Attrell		raa1@nserc-crsng.gc.ca	Invitation sent but not yet accepted.	2017-08-04 09:40:46	<input type="button" value="Resend"/> <input type="button" value="Delete"/>

Back to Application Overview



Information Required From Co-applicants

- In addition to information that must be provided to the applicant for the proposal, co-applicants must accept the invitation as specified in the invitation email. In the Research Portal, complete the Eligibility Profile, provide the number of hours per month to be devoted to the use of the equipment, and upload your NSERC CCV.
- A **Submit** button will be displayed once you have validated the information and uploaded your NSERC CCV. Select **Submit** to send your part of the application to the applicant.
- Once co-applicants complete their portions and select **Submit**, the applicant will see the status of the co-applicant invitations change from “Invitation sent” to “Invitation accepted and completed” and a green check mark will appear in the Status column.

Note: Co-applicants (except those from the applicant's institution) must advise the authorized officer of their organization that the applicant, or the applicant's institution, will be seeking their authorized officer's signature and agreement to the co-applicant's participation before the application is submitted to NSERC.

How to Apply for the Research Tools and Instruments Grants Program

Application Instructions Uploading your NSERC CCV



Common CV

The **applicant** and **each** of the **co-applicants** must submit a CCV. To begin, in the **Application Overview** page, click on **Attach**.

Attachments				
Status	Title	Document Type	Updated	Action
✓	Flux Capacitor for Time Travel	Proposal	2017-08-01 12:03:43	Edit View
⚠		Budget Justification	2017-08-01 11:29:32	Attach
⏴		Quotation 1	2017-08-01 11:29:32	Attach
⏴		Quotation 2	2017-08-01 11:29:32	Attach

[Export application and attachments to PDF](#)

Canadian Common CVs Attached				
Status	Title	Role	Updated	Action
⚠		Applicant	2017-08-01 11:29:32	Attach

Invitations							
Status	Role	Family Name	First Name	Email	Invitation Status	Updated	Action
⚠	Co-applicant	Attrell		raa1@nserc-crsng.gc.ca	Invitation sent but not yet accepted.	2017-08-04 09:40:46	Manage Invitations

Attaching your CCV

- Applicants should enter their CCV confirmation number. Refer to the [NSERC CCV instructions](#) for information on how to obtain your CCV confirmation number.
- Once the confirmation number has been entered, click on **Upload**.
- After successfully uploading the CCV, click on **Back to Application Overview** and preview your CCV in the Research Portal, to verify that it was uploaded correctly, and that it contains all the entries that you wish to submit for peer review.

Attach a CCV

The screenshot shows the 'Research Portal' interface for uploading a Canadian Common CV. The page title is 'Canadian Common CV Upload'. Below the title, there is a link to 'instructions' for more information. A 'Note' section explains that the user's first name, family name, and email address must be identical to those used for their Research Portal account. A 'Research Portal' section provides instructions on how to change user details. A 'CCV' section provides instructions on how to change CCV details. The main form area has a section for 'Add New Canadian Common CV' with a 'Confirmation Number' input field and an 'Upload' button. Below this is a table for 'Uploaded Canadian Common CV' with columns for 'File Title', 'Date Uploaded', and 'Action'. A 'Sign out' button is in the top right. A 'Back to Application Overview' button is at the bottom right. Three callout boxes are present: one pointing to the 'Confirmation Number' field, one pointing to the 'Note' section, and one at the bottom center.

Research Portal

Profile ▾ Feedback

Canadian Common CV Upload

See the [instructions](#) on how to use the Canadian Common CV (CCV) for information on completing and attaching your CCV.

Note: To successfully upload your CCV, the first name and family name used to create your CCV site account **must be identical** to those used to create your Research Portal account. As well, the email address used to create your Research Portal account **must be identical** to at least one of the emails you listed on the CCV site (i.e., the email used to create your CCV account, or any of the emails you included in the Email section of your CCV).

Research Portal: To change your family name, first name and/or email address, go to User Profile.

CCV: To change your family name, first name and/or email address, log into the CCV and click **"Account"** in the top menu bar. To change any other email addresses included in your CCV, go to the Email section of the relevant CCV template.

Enter the confirmation number you received when you completed your CCV

Sign out

Add New Canadian Common CV

Confirmation Number:

Upload

Uploaded Canadian Common CV

File Title	Date Uploaded	Action
------------	---------------	--------

IMPORTANT: Preview your CCV in the Research Portal and verify that it was uploaded correctly and that it contains all the entries you wish to submit for peer review.

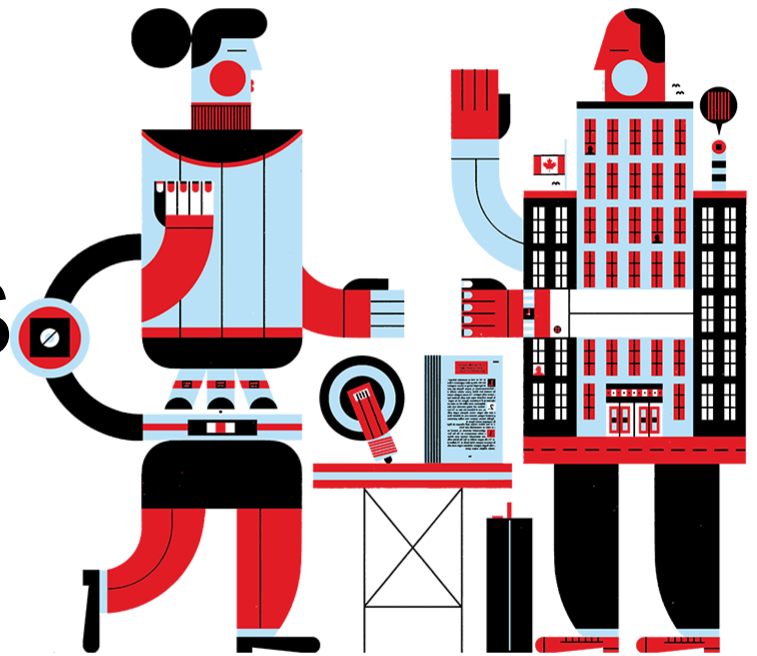
Please read this

Back to Application Overview


How to Apply for the Research Tools and Instruments Grants Program

Application Instructions

Submitting the application to
NSERC



Almost Ready to Submit

Invitations							
Status	Role	Family Name	First Name	Email	Invitation Status	Updated	Action
	Co-applicant	Attrell		raa1@nserc-crsng.gc.ca	Invitation sent but not yet accepted.	2017-08-04 09:40:46	

 Manage Invitations



 [Report this page](#)

Extraction and Validation of Documents Pop-Up Window

The screenshot displays a web application interface with a table of application components. A pop-up window titled "Budget Justification" is overlaid on the table. The pop-up contains a warning message, an "Extract now" button, and a confirmation checkbox. The background table has columns for component name, title, and date, with "Edit" and "View" buttons for each row.

	Budget Justification	2018-08-09	Edit	View
budget justification				
quote			Edit	View
other quote			Edit	View
confirmation			Edit	View
Application and attachment				
Action				
Common CVs Attached				
Title				
KatherineMacLean-CCV-545704-10088672-NSERC_Research	Applicant	2018-08-09	Edit	View

Budget Justification 2018-08-09

Before submitting your application, you must validate that your form is complete and that all relevant attachments can be viewed. If your form does not extract properly, it could be due to bad characters or corrupted PDF attachments. Do not submit your application until all issues have been corrected.

[Extract now](#)

I confirm that my application and attachments extracted properly.

[Submit](#) [Close](#)

Accept Terms and Conditions

Accept Terms and Conditions

Sign out



You are in the process of submitting your application. Please read and accept or decline the terms and conditions below:

TERMS AND CONDITIONS OF APPLYING

Before you, as an applicant, submit your application to NSERC, or as a co-applicant, accept the invitation to participate on the application, you must read and agree to the following terms and conditions.

By clicking on the I ACCEPT button below, you are certifying that:

- You have provided true, complete, accurate information in your funding application and related documents, and you have represented yourself, your research and your accomplishments in a manner consistent with the norms of the relevant field.
- If you are the applicant, you have ensured that others listed on the application have agreed to be included in the application.
- If you are a co-applicant, you agree that the applicant will administer the grant/award on behalf of the group/team.
- You are not currently ineligible to apply for and/or hold funds from NSERC, the Social Sciences and Humanities Research Council (SSHRC), or the Canadian Institutes of Health Research (CIHR), or any other research or research funding organization worldwide for reasons of breach of policies on responsible conduct of research, such as ethics, integrity or financial management policies. If at any time you become ineligible for any of these reasons, you will advise your institutional officials and NSERC immediately, in writing.
- You have read, understood and agree to comply with the [Tri-Agency Framework: Responsible Conduct of Research](#) both in the submission of your application and in carrying out the research and related activities funded by NSERC.
- If you are or have been (at any time during the past 12 months) a federal public servant, you have complied with and will continue to respect the [Values and Ethics Code for the Public Sector](#).
- Consent has been obtained from trainees to include limited personal information about them in the application.
- You understand the [Access to Information Act and the Privacy Act \(ATIP\)](#) and the [Use and Disclosure of Personal Information Provided to NSERC](#) as they pertain to your information.
- You consent to the sharing among the three federal granting agencies (NSERC, SSHRC and CIHR) and with any academic institution to which you are, or may become, affiliated, of any and all information, including personal information, in any way related to the application and to the grant/award.
- In the event of any change in your eligibility status, you will inform NSERC and your institutional officials immediately, in writing.

By clicking on the I ACCEPT button below, you are also confirming that, during tenure of the grant/award, you will comply with the terms and conditions of the grant/award.

Consent to Disclosure of Personal Information: You understand that maintaining public trust in the integrity of researchers is fundamental to building a knowledge-based society. By submitting any application, by accepting an invitation to participate as a co-applicant on an application, or by accepting funding from CIHR, NSERC and/or SSHRC, you affirm that you have read and you agree to respect all the policies of these agencies that are relevant to your research, including the [Tri-Agency Framework: Responsible Conduct of Research](#). In cases of a serious breach of agency policy, the agency may publicly disclose any information relevant to the breach that is in the public interest, including your name, the nature of the breach, the institution where you were employed at the time of the breach, the institution where you are currently employed, and the recourse imposed against you. You accept this as a condition of applying for, or receiving, agency funding, and you consent to such disclosure. If you do not agree to the disclosure of your personal information, you cannot participate in this application. For further information, see the [Consent to Disclosure of Personal Information - Frequently Asked Questions](#).

CONFIRMATION OF ACCEPTANCE BY APPLICANT AND CO-APPLICANTS

If you have any concerns about your ability to comply with the terms and conditions listed above, contact your institutional official or NSERC staff responsible for the program immediately. Do not agree to the terms and conditions, do not submit your application or do not accept the invitation to participate on an application until you are certain that you can and will comply with all of the requirements.

I confirm the truth of all statements made by me in this application, and agree to all of the terms, conditions, responsibilities and obligations as set out above. I understand that my electronic acceptance of the above constitutes my legal signature.

I ACCEPT I DO NOT ACCEPT

Email Notification

La version française suit.

Application received

Funding opportunity: Research Tools and Instruments

This is an automated message. Please do not reply.

Your application was submitted successfully. Please monitor the status in the Research Portal.

In the case of the Notification of Intent, the status will be **Received by Agency**.

In the case of the full application, the status will be **Received by Administrator** for approval and submission to the Agency.

Demande reçue

Possibilité de financement: Outils et instruments de recherche

Ceci est un message automatisé. Veuillez ne pas y répondre.

Votre demande a été envoyée avec succès. Veuillez surveiller l'état de votre demande dans le Portail de recherche.

S'il s'agit de l'avis d'intention, l'état de la demande sera **Reçu par l'organisme**.

S'il s'agit de la demande comme telle, l'état de la demande sera **Reçu par l'administrateur** aux fins d'approbation et présentation à l'organisme.

Submit

- When you submit your application, it is sent to your Research Administrator for approval and submission to NSERC.
- The status of your application will be changed to **Received by Administrator**.
- Once your Research Administrator has approved and forwarded your application to NSERC, the application status will be changed to **Received by Agency**.
- You cannot change your application once submitted to NSERC.

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Research Portal

Profile Feedback

Home

Welcome **Robert Attrell**

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Applicant

Applicant

► Create Application

Application Title	Funding Opportunity	Stage	Status	Role	Last Updated	Action
test	Discovery Grants - Individual	NOI	Received by Agency	Applicant	2013-07-15 16:29:26	Open

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