



INDUSTRIAL POSTGRADUATE SCHOLARSHIPS PROGRAM APPLICATION CHECKLIST

Nomination		√
Cover letter from Graduate Studies Office confirming:	Student's unconditional admission to program	
	Start date of graduate studies	
	University conflict of interest guidelines followed	
	Student's average mark over last two completed years of study. If not first-class, Graduate Studies Office must make case for exception.	
	Award type: IPS 1, IPS 2	
Form 200		
Page 1 (Report on the Applicant not required)	Student's citizenship (Canadian, permanent resident or foreign)	
Pages 1-5	Page 3	Proposed start date of award
		Sponsoring organization's name
		Name of student's supervisor at sponsoring organization
		Name of student's supervisor at university
Form 200: Free-Form Section		
Outline of Proposed Research	Information about facilities available to student at sponsoring organization	
	Table (use template) to show time to be spent at sponsoring organization for the proposed duration of the award	
Contributions	All sections of Contributions and Statement	
Supporting Documents		
Official transcripts	Undergraduate and graduate, GPA over last two years clearly indicated	
Support letters	From university supervisor , declaring any financial or personal interest in the sponsoring organization and confirming that there is no overlap in funds	
	From industry supervisor , indicating credentials, available research facilities at organization location, and details of work to be completed by student	
	Minimum \$6,000 contribution per year (specify exact amount) to be paid by sponsoring organization to university (according to university schedule)	
IPS Agreement signed by all parties, including:	Sponsoring organization's commitment for the duration of the award	
	Student at sponsoring organization location for 20 percent of time as per Table above	
	Please note that NSERC expects that the mandatory elements in the new NSERC Policy on Intellectual Property (IP) will be included in the IPS Agreement.	
	Identity of owner(s) of any new IP produced by collaboration	
	Statement that the granting of the student's degree will not be delayed by the desire to keep research results confidential	
	Statement that the university must retain the right to use IP for future research and teaching	
Form 183B	Sponsoring organization's commitment to support the publication of research results in the open literature (maximum delay of six months when submitting papers for publication)	
	For organizations new to the IPS Program, an Application (new or renewal) for Eligibility of Organizations to Participate in NSERC's Industrial R&D Fellowships Program, Industrial Postgraduate Scholarships Program and Experience Awards must be submitted prior to or at the time of application. To create Form 183B, select On-line System Login . To view the instructions, select PDF Forms and Instructions .	
Terms and Conditions of Applying Form	Required for all applicants	
If the student's eligibility to apply for the award could end while the IPS Agreement is in preparation, the university should forward the incomplete application to NSERC, with an explanatory covering letter.		