



INDUSTRIAL POSTGRADUATE SCHOLARSHIPS PROGRAMS APPLICATION CHECKLIST

Nomination		√
Cover letter from Graduate Studies confirming:	Student's unconditional admission to program	
	Start date of graduate studies	
	University conflict of interest guidelines followed	
	Student's average mark over last two completed years of study. If not first class, Graduate Studies Office must make case for exception.	
	Award type: IPS 1, IPS 2	
Form 200		
Page 1 (Report on the Applicant not required)	Student's citizenship (Canadian, permanent resident or foreign)	
Pages 1-5	Page 3	Proposed start date of award
		Sponsoring organization's name
		Name of student's supervisor at sponsoring organization
		Name of student's supervisor at university
Form 200: Free Form Section		
Outline of Proposed Research	Information about facilities available to student at sponsoring organization	
	Table (use template) to show time to be spent at sponsoring organization for the proposed duration of the award	
Contributions	All sections of Contributions and Statement	
Supporting Documents		
Official transcripts	Undergraduate and graduate, GPA over last two years clearly indicated	
Letter from university supervisor	Declaration that no NSERC grant funds awarded to supervisor will be used to pay student	
	Declaration of any financial or personal interest in the sponsoring organization by the supervisor	
	If sponsoring organization is collaborating with supervisor on other projects, declaration by supervisor that there is no overlap in funds	
IPS Agreement Signed by all parties, including:	Minimum \$6,000 contribution per year to be paid by sponsoring organization to university (according to university schedule)	
	Sponsoring organization's commitment for the duration of the award	
	Student at sponsoring organization location for 20 percent of time as per Table above	
	Please note that NSERC expects that the mandatory elements in the new NSERC Policy on Intellectual Property (IP) will be included in the IPS Agreement.	
	Identity of owner(s) of any new IP produced by collaboration	
	Statement that the granting of student's degree will not be delayed by the desire to keep research results confidential	
	Sponsoring organization's commitment to support the publication of research results in the open literature (maximum delay of six months when submitting papers for publication).	
If the student's eligibility to apply for the award could run out while the IPS agreement is in preparation, the university should forward the incomplete application to NSERC, with an explanatory covering letter.		