Synergy Awards for Innovation

Verification checklist

Instructions

Before submitting a nomination, ensure that all requirements listed below are met. Missing components or non-compliance with the instructions will result in the nomination being rejected.

This checklist is provided as a tool; do not submit it as part of the nomination package.

Checklist

☐ Synergy Awards for Innovation form, completed and signed by the nominator.

☐ Terms and conditions form for nominees, completed and signed:
   For universities, it must be signed by the nominee and each co-nominee, if applicable (academic researchers only, one form per person).
   For colleges, it must be signed by the nominee only.

☐ Terms and conditions form for nominators, completed and signed by the nominator.

☐ Letter of nomination, signed and not exceeding one page.

☐ Nomination template, completed and not exceeding seven pages (two additional pages are allowed: one for literature references and one for tables and figures presenting measurable metrics and/or outcomes).

☐ Partner letter(s), one per organization, signed and not exceeding two pages (combined total for all partners must not exceed 20 pages).

☐ Partner organization profile(s), one per partner organization and each not exceeding one page. A reference to the partner organization's website is not acceptable in lieu of the profile.

For additional information

Consult the Synergy Awards for Innovation Call for nomination page for additional information on the specific content of the abovementioned documents.